

Tennis Committee meeting

Date: Wednesday 23rd June 2021, 1900

Venue: Hillhead Club

Attendees: Isobel Campbell, Shona Ross, Keith Fowler, Ed Gallagher, Carlos Celis. / Stuart Trotter joined the first part of the meeting related to safeguarding.

Apologies: George Cheyne, Fraser Copeland, Ash

Minutes: taken by Carlos Celis

AGENDA

1. Apologies
 - Minute volunteer
2. Safeguarding Review
 - Stuart Trotter in attendance to discuss
3. Previous minutes
 - Review of Actions
 - Approval and seconding of minutes.
4. Matters arising
 - 11U Counties Cup event review
 - Scottish Junior Open 10U planning
5. Match Secretary Update (CCM/GC)
 - Winter Season team entries
 - Annual calendar of Social/Club events
6. Head Coach/Sub-Group report (IC)
 - Wimbledon Social Tournament & promotion
7. Treasurer's report (EG)
 - Floodlight Update
8. Covid officer's report (EG)
9. Maintenance report (EG)
10. Media Subgroup update (FC)
11. AOCB
 - Member waiting list
 - Guest policy
12. Date (and location) of next meeting

MINUTES

Actions from previous minutes

- FC has sent updates for welcome letter for new members to Lizzie
- KF has completed stage one of the application to Suez Fund for grant to cover the cost of new floodlights – he is now working on **stage two**.
- Minutes proposed by IC and seconded by EG.

Safeguarding review

- ST joined the meeting to update us about the new safety and safeguarding updates on the LTA and Scotland tennis website. There is a short video that he will circulate to the committee.
- Stuart will introduce himself to the parents of kids attending coaching and camps whenever possible
- **Ash needs to complete a supervision statement** – KF will discuss this with him.
- Safeguarding will be added to the monthly agenda to discuss any new issues which arise

11U Counties Cup event review

- KF reported that the event over the weekend went well and the Covid procedures worked smoothly.

Scottish Junior Open 10U planning

- SR and EG will assist with supporting the event during the second weekend

Match Secretary Update (CCM/GC)

- The winter season will start on 1st of August and run until mid October.
- Main Leagues will be similar to last year – teams of 6 gents or ladies (we can enter 4 of each) – we need to identify who the captains will be. Isobel will check with the ladies for potential players and captain.
- IC suggested arranging a **team captain meeting** to check how things have progressed with each team and new junior players during the current league. **(also Ash's suggestion for selection)**
- There will be three entries for the winter league, including 40+, 55+, and 60+ teams.
- The 60+ league will run at similar times to the summer league. However, for the 40+ and 55+ the tennis Scotland is going to set dates and times.
- We need to **propose potential captains** for these winter league teams.
- George will enter the teams for the winter leagues.
- **TBC** – George, please let me know if there any relevant information missing that should be added to this section.

Head Coach/Sub-Group report (IC)

Wimbledon Social Tournament & promotion

- This social tournament will take place on the 3rd July.
- Members-only can enter the tournament - TBC
- The entry fees will be set at £6.
- This will cover the cost of a healthy burger and chips for players.
- The tennis club is going to subsidise strawberries and cream – EG will heck with his wife if she can prepare this for each player individually; otherwise, we need to talk to the Café Source to organise it.
TBC

Sub-committee coaching meeting update.

- IC has circulated a detailed report of the meeting to the committee ([see appendix A](#)).
- IC suggested that at least the 1st and 2nd ladies team have similar team training sessions to those offered to the mens teams and that Ash should lead this session as the head coach.

- The committee will work with Ash to prepare a “Future strategy” report to develop the vision for the club development expected for the next five years.
- Box leagues will return in Autumn, other events and tournaments as per the calendar (see [appendix B](#) with tournaments suggested.)

Treasurer’s report (EG)

- From 2nd to 22nd of June, the club has collected £659 from memberships and courses.
- 2 boxes of bin bags have been purchased.
- More sand has been added to the courts (cost £333.60) not £3,336!!
- £62 was spent on the new club banner.
- Eddy can you confirm these figures, cheers.

Floodlight Update

- The application prepared by KF for the Suez Fund to cover the cost of new floodlight move to a second stage – KF is preparing the application and collecting the paperwork requested at this stage.

Covid officer’s report (EG)

- No issues to report from tennis.

Maintenance report (EG)

- Benches in the waiting area will move back to courts. New storage space is available for Ash/coaches at the clubhouse.

Media Subgroup update

- CC will take over the social media and propose an action plan for the next committee meeting.

AOCB

- Member waiting list: we will decide on the waiting list at the next meeting when we can judge court utilisation further
- Guest policy – our guest policy will be reviewed at the next meeting.
- Our social session must still have pre-registered players, but we may be able to return to more relaxed procedures in August if restrictions reduce further.

Date (and location) of next meeting: 20th July at 19:00 hrs at Hillhead club.

Appendix A: Subgroup Coaching meeting

Date: Friday 18th June at 13.30, Held outdoors at HSC.

Present: Keith Fowler, Shona Ross, Ash Webster, Isobel Campbell (minutes)

Recruitment

Ash had made the arrangements. Ash will contract directly with Sena and Jotie. Jotie will be taking the ladies courses and Sena will work with the other adult groups. The contracts will be for the school terms, running September to March. As these are self employed arrangements either party can give notice at anytime and it would be expected to be a months' notice. This arrangement will start in September.

Safeguarding Review

Ash is required to provide a 'supervision statement' for care of children. Part of the coach's contract should include agreement with club policy on safeguarding children and vulnerable adults. This applies to all coaches. The committee will require to view this detail in the contract.

Club Championships

This will run from mid July to finals day probably on the 23rd October. This is for discussion at the committee meeting next week. Ash and Keith will meet up to agree the rules. Full instructions will need to be sent shortly to members.

Box Leagues

It was agreed that this will restart in the Autumn.

Wimbledon Social

This is due on the 3rd July at 1pm to 4pm. The booking has been made with Café Source to provide burger and chips in individual servings. The price agreed was £5 a head. We will confirm numbers nearer the time. We also wish to provide strawberries and cream but no decision was made on how to manage this.

Balls

Ash reported that some balls, stored for matches in the bench, had gone missing last week. The storage arrangements will change once the clubhouse opens up. We agreed to discuss this at the committee meeting as team captains will need to be informed.

Summer Camps

The numbers signing up for this have been disappointing so far. Some weeks may be cancelled. Ash will continue to advertise. There has been a room for the children to have lunch indoors and the toilets downstairs are for their use. It is important that the two groups using the facilities do not mingle. Sport Ecosse and Ash's camps each have separate facilities and movement in and out of the building should be coordinated to avoid the children mixing.

A Risk Assessment for the tennis camps is required to be lodged by Ash. Staff and children 12+ must wear a mask indoors.

Ash is hoping to have weekend coaching camps for adults later in the summer. It was considered that having coffee and possibly lunch as part of the arrangements would be enjoyed by participants. Ash could talk to the café about catering arrangements.

Sunday Evening Men's Coaching

No decision was reached by the team captains. No arrangements will be made to accommodate this team training session.

Future Strategy

The subgroup would be interested in Ash's vision for the future of the club from his perspective as head coach, now that he has been in post for a year.

The strategy will be debated by the committee and eventually a proposal agreed for the AGM when a plan will be put to the members.

We also discussed the lack of viewing space, benches for spectators and the desire of the tennis section to have access to a suitable area for coaching junior beginners.

We plan to meet as usual a few days before the committee meeting in July.

Appendix B: Proposed Calendar of Social Events 2021

<u>Date</u>	<u>Event</u>	<u>Comment</u>
Saturday, 29 May	French Open Tournament	
Saturday, 19 June	11& U Counties Cup	Courts Closed
Sunday, 20 June	11& U Counties Cup	Courts Closed
Saturday, 26 June	Scottish Junior Open	Courts Closed
Sunday, 27 June	Scottish Junior Open	Courts Closed
Wednesday, 30 June	Beginners/Improvers team Competition	
Saturday, 3 July	Wimbledon Tournament	moved from 26/6
Wednesday, 14 July	Beginners/Improvers team Competition	
Saturday, 31 July	Summer BBQ/Fed Cup/David Cup events	
Sunday, 1 August	Club Champs begins???	
Saturday, 28 August	Us Open Tournament	
Saturday, 25 September	American Doubles tournament	
Saturday, 23 October	Finals Day???	
Saturday, 30 October	Halloween Tournament	
Saturday, 20 November	American Doubles tournament	
Monday, 27 December	Christmas Tournament	