

## Hillhead Tennis Club Committee meeting

19<sup>th</sup> April 2021.

Thank you to Keith for hosting the meeting.

Present

Keith Fowler

Shona Ross

Ed Gallacher

George Cheyne

Fraser Copeland

Carlos Celis Morales

Isobel Campbell (minutes)

Previous minutes were approved by George and seconded by Shona.

### **Matters arising**

Welcome email to be reviewed. **Ed will assist Fraser.**

Clubspark limitation has been implemented. Keith reported that the new 7am and 8am slots had not been utilised by many members. Social sessions available on clubspark should relate and match court bookings. **Keith will check this.** He also reported that the booking restriction is beginning to have an impact. He will review this in two weeks.

WoS meeting was attended by George.

All Hillhead team players have been nominated. George reported that 3 players are still not linked to HTC. This needs to be done by the individual and if not done they are unable to play for the club. The members in question have been advised. The decisions taken were,

'To delay the restructure of the top divisions by a year (78-22 in favour). We voted yes- result 78%-passed.

To play a Seniors League or Open League in August (56% for Seniors, 44% for Open) so no final decision taken

To make courts available for Tennis West of Scotland (highest response was no obligation 38%) Result was too close so to be discussed further.

To do team nominations online (98% in favour)'

Keith has been in touch with SportScotland and Suez Community fund regarding possible funding for upgrading floodlights. SportScotland think that we may be eligible for a fund of up to £10,000 but it is not looking hopeful, but Keith will look at another avenue with Suez.

The media subgroup has not yet convened. Fraser will arrange this shortly and Carlos, Shona, and George will attend. Fraser suggested Tuesday at 12noon at the club.

Keith reported that the maintenance of the existing website is problematic and suggested switching to the new website which HSC is paying for hosting. This seemed the best option.

Lizzie has reported a temporary halt in new members as requested by the tennis club and agreed by the board. She suggested that juniors continue to be admitted. She suggested that as juniors predominately attend coaching and don't take up much court space, they could continue to be admitted. It was discussed and would be monitored in coming weeks to see if we need to reconsider. There is an adult waiting list.

Risk assessment will be completed by Ed and Shona for the counties event being run by Julie Piper later in the year.

The email re social tennis was posted out.

Fraser asked if he could add new members automatically to our mailing list. He was advised that we can mail members about tennis business.

Mathew Halbert from the LTA and Stuart Trotter have completed the audit on Safeguarding. There are some actions required including adding safeguarding to the monthly committee meetings agenda and a link to the policy in every email.

### **Match secretary's report**

Two matches have been cancelled as a team has dropped out from the league. Junior girls have joined three of the ladies' teams following an initiative to encourage this development. It was noted that under current Covid guidelines players will have to travel individually to matches. Match balls will be stored in the locker in the west corridor. This will be the access until the 17<sup>th</sup> May when the rest of the building will open. Scoreboards will be in the bench beside court 4. The building will be secured at 10pm although the café will shut at 8pm. An email with information about balls and scoreboards will be sent out to team captains by George.

### **Head Coach Report**

The minutes from this meeting had already been circulated to the committee. A precis from the coaching subgroup meeting was reported by Isobel. The subgroup had written to Ash with concerns about some booking issues. Ash will discuss the following with the coaching team.

- All group coaching must be part of the programme. An unofficial session had been run on the 10/4/21.
- All coaching and hitting must be recorded as such on clubspark to allow an accurate overview of court usage. There is now a system in place to allow coaches, who do not have admin rights, to facilitate this requirement.

- No individual coaching session booked by a coach, other than the head coach, should be booked more than two weeks in advance, in alignment with members' rights.
- If a member has booked a court and then requests an individual session the coach should look to see what other activity is on at that time. No more than 3 courts may be used for coaching at any one time, or 2 if there is a match or social session on.
- Individual members should not have courts booked for them by a coach as this does not allow our new system of regulating court usage to count this.

The subgroup considered that the number of individual sessions being booked by Sena Akpo Young was excessive. When raised at a previous meeting Ash suggested this number would drop once older juniors could attend coaching group sessions again. This has not occurred. The subgroup discussed what would be a reasonable number of sessions to allow, considering that the revenue from this type of session goes to the individual coach with no benefit to the HSC, and depends on the use of courts, lighting and equipment. Sena Akpo Young contributes 19 hours a month to the coaching programme. He has been arranging roughly 100 hours per month in individual sessions. The subgroup considered a number of possibilities but came to an interim agreement, that an individual coach may book twice as many hours for individual sessions as he contributes to the programme. It was felt that this was reasonable when considering all the issues. The subgroup was unanimous that we must be fair to all members rights to court time.

Ash reported that he would be advertising for another level 3 coach to stand as deputy as Carole was leaving in May. He intends to advertise this post and the subgroup members offered support. The new coach would be subcontracted to Ash, not HTC. It was felt the agreement on the number of individual hours a coach should be able to utilise, should be part of the contract of any new appointee.

A couple of points required to be changed on the invoice, which Ash will do and resubmit.

It was agreed that all junior coaching sessions should have at least two coaches present to facilitate toilet visits. This would be roughly 11 hours a week of a level 1 coach's pay on top of current expenditure.

Ash will enter junior fixture dates and give us a draft of his requirements for the Road to Wimbledon tournaments.

Following this report there was a discussion about the subgroup agreement on limiting the individual sessions. Fraser and Carlos feeling that there should be no limit and it should be demand driven, and Isobel reminding them that we needed to represent the whole membership, not just the half that accessed coaching, and the smaller number that accessed a significant amount of time for individual sessions. Shona pointed out that HSC would take a dim view of what was currently happening if it was brought to their attention.

Keith reported that the men's teams wished to continue team training, but this would not continue during the week. Isobel should ask the ladies team captains if their members wished to continue in some form, also at the weekend. We noted that we had not seen Ash's response to Stephen Reynolds who had requested a separate session for his team. George reported that some men were having difficulty booking on to current sessions and that there had been some difficulty because of the number of members wishing to be playing team tennis.

### **Treasurers Report**

Account is standing at £15,843.03. £2,715 has been paid for the supply of sand. Ed and Keith will check how much sand was required and how much had been quoted in the invoice. Ash's invoice will be about £2.700. We need to check about payment of non-member's fees to HSC.

A further three new nets will be ordered, and a new bench and plants costs are outstanding.

### **Covid Report.**

Nil to report

### **Maintenance Report**

The viewing area has been cleared. The pots have been planted up. The new nets and windbreaks put in place. Thanks to Ed and all helpers.

### **Media SubGroup**

Fraser has still to host this meeting.

### **AOCB**

New members cards may now be collected at the café.

Ash will draw up a calendar of social events for discussion.

There was a short discussion about managing no shows for court bookings but no decisions made.

Next meeting

Tuesday 18<sup>th</sup> at 7pm at HSC